



AGENDA BILL APPROVAL FORM

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| Agenda Subject: Resolution No. 4580 – Standing Committees Scope of Duties | | Date: March 10, 2010 |
| Department: | Attachments: Resolution No. 4580 | Budget Impact: |
| Administrative Recommendation: City Council adopt Resolution No. 4580. | | |
| Background Summary: On December 7, 2009, the City Council adopted Resolution No. 4551 designating the members, powers, duties and meeting times and days of all standing committees of the City Council. The Committee on Committees recommends changes to the scope of authority for some of the Committees to streamline functions of the committees. | | |
| A0315-2 A3.7.1 | | |
| Reviewed by Council & Committees: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Arts Commission <input type="checkbox"/> Airport <input type="checkbox"/> Hearing Examiner <input type="checkbox"/> Human Services <input type="checkbox"/> Park Board <input type="checkbox"/> Planning Comm. </div> <div style="width: 45%;"> COUNCIL COMMITTEES: <input type="checkbox"/> Finance <input type="checkbox"/> Municipal Serv. <input type="checkbox"/> Planning & CD <input type="checkbox"/> Public Works <input type="checkbox"/> Other _____ </div> </div> | | Reviewed by Departments & Divisions: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Building <input type="checkbox"/> Cemetery <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> Legal <input type="checkbox"/> Public Works <input type="checkbox"/> Information Services </div> <div style="width: 45%;"> <input type="checkbox"/> M&O <input type="checkbox"/> Mayor <input type="checkbox"/> Parks <input type="checkbox"/> Planning <input type="checkbox"/> Police <input type="checkbox"/> Human Resources </div> </div> |
| Action: Committee Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Council Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Referred to _____ Until ____/____/____ Tabled _____ Until ____/____/____ <div style="text-align: right;">Call for Public Hearing ____/____/____</div> | | |
| Councilmember: Wagner | | Staff: |
| Meeting Date: March 15, 2010 | | Item Number: VIII.B.7 |

RESOLUTION NO. 4 5 8 0

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AMENDING RESOLUTION NO. 4551 PASSED DECEMBER 7, 2009, RELATING TO THE STANDING COMMITTEES OF THE CITY COUNCIL OF THE CITY OF AUBURN

WHEREAS, the Auburn City Council Committee on Committees designates the formation and membership of the standing committees of the City Council, subject to the approval of a majority of the City Council; and

WHEREAS, the Committee on Committees conducted meetings on February 25 and March 15, 2010, at which time the Committee approved modifications to the scope of authority for some of the Committees to streamline functions of the Committees and recommended the City Council's adoption of the same.

THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, IN A REGULAR MEETING DULY ASSEMBLED, HERewith RESOLVES AS FOLLOWS:

Section 1. Section 2 of Resolution No. 4551 relating to the designation of Standing Committee members, powers and duties is amended as follows:

A. PUBLIC WORKS:

RICH WAGNER (Chair), SUE SINGER (Vice Chair), and BILL PELOZA (member).

SCOPE: Makes recommendations to the City Council as a whole on policies relating to water and sanitary sewer utilities, storm drainage, streets and policy

matters involving construction, engineering (utilities, traffic and maintenance), right-of-way use~~management~~, street vacation, and equipment maintenance and operations, transportation (current Public Works capital projects, Public Works Capital Improvement Plans, traffic efficiency and Transportation Improvement Program oversight). This Committee will coordinate equipment rental and utility matters with the Finance Committee. This Committee will serve as the Council's liaison for the Transportation, Transit and Trails Committee and special transportation advisory committees.

B. FINANCE:

NANCY BACKUS (Chair), LYNN NORMAN (Vice Chair), and JOHN PARTRIDGE (member).

SCOPE: In addition to the normal monitoring of the financial expenditures of the approved budget, this Committee will make recommendations to the City Council as a whole on policies relating to Capital Facilities Plan, human resources, municipal court, legal, information services, facilities management, and City real property transactions including sale, lease, acquisition, and donations. This committee will coordinate property transactions with other appropriate Council Committees.

C. PLANNING AND COMMUNITY DEVELOPMENT:

LYNN NORMAN (Chair), NANCY BACKUS (Vice Chair), and RICH WAGNER (member).

SCOPE: Makes recommendations to the City Council as a whole on policies relating to land use planning and zoning, code enforcement, annexation, building permits, transportation (long-term planning and land use and the Transportation Improvement Program), Capital Improvement Plans (Public

Works CIP oversight), human services, parks planning and capital improvements, cultural arts and public art, the museum and Olson Farm, the barrier free playground, communications, and economic development, community services, theater, and King County Library liaison. This Committee will serve as the Council's liaison for the Arts Commission, King County Library, Urban Tree Board, Parks and Recreation Board, Planning Commission, Human Services Committee Commission, Museum Board, Tourism Board and Multicultural Roundtable.

D. MUNICIPAL SERVICES:

BILL PELOZA (Chair), SUE SINGER (Vice Chair), and JOHN PARTRIDGE (member).

SCOPE: Makes recommendations to the City Council as a whole on policies relating to police, animal control, maintenance of all public buildings, emergency planning, community services, cable TV, telecommunications, solid waste, airport, parks and recreation operations and programs, museum, senior center, Auburn International Farmers' Market, Mary Olson Farm, golf course, and cemetery. This Committee will serve as the Council's liaison for the Airport Advisory Board and the Cemetery Board.

E. COMMUNITY CENTER LES GOVE COMMUNITY CAMPUS COMMITTEE

RICH WAGNER (Chair), LYNN NORMAN (Vice Chair), BILL PELOZA (Member)

SCOPE: Makes recommendations to the City Council as a whole on policies relating to development and ongoing use of the Community Center and Teen Center Activity Center facilities at Les Gove Community Campus.

F. DOWNTOWN REDEVELOPMENT COMMITTEE

LYNN NORMAN (Chair), NANCY BACKUS (Vice Chair), SUE SINGER (Member)

SCOPE: Makes recommendations to the City Council as a whole on policies relating to development in the Downtown Urban Core, Farmers—Market, downtown development agreements and operating policies. This Committee will serve as the Council's liaison for the Auburn Downtown Association. The Business Improvement Area Board and the Urban Core Task Force.

G. COUNCIL OPERATIONS COMMITTEE ON COMMITTEES:

RICH WAGNER (Chair), SUE SINGER (Vice Chair), NANCY BACKUS (Member)

Membership of the Council Committee on Committees shall consist of three Councilmembers having the longest tenure on the City Council. Longest tenure is to be calculated as the total length of consecutive service as a Councilmember. The Councilmember with the longest tenure shall automatically be the Chair of the Council Committee on Committees. In the event of two or more members have equal tenure, the Chair and members of the Council Committee on Committees shall be selected on the basis of the largest number of votes received at the most recent general election(s) in which the Councilmembers were respectively elected. It is provided, however, that Councilmembers whose term of office will expire prior to or during the first meeting of a new City Council and who have not been re-elected or appointed to another term of office extending beyond the first meeting of a new City Council shall not serve on the new Council Committee on Committees or be allowed to vote on the approval of the membership of the new committees.

The function of the Council Committee on Committees is to supervise the formation and membership of all standing committees of the City Council. The Council Committee on Committees shall, subject to the approval of a majority of the entire City Council, designate all of the standing committees of the City Council. In addition, the Council Committee on Committees shall, biennially at the first meeting of a new

City Council, or periodically, submit a list of the proposed members of all standing committees of the City Council for approval by a majority vote of the entire City Council. The Council Committee on Committees shall also recommend the Chair for each standing committee of the City Council, which recommendations shall also be subject to approval by a majority vote of the entire City Council. The membership of all standing committees of the City Council shall consist exclusively of Councilmembers. Each chair of any standing committee of the City Council shall, in the absence of a quorum at a meeting of his/her particular standing committee, have the authority to appoint a non-member of the standing committee, from the City Council to that standing committee for that meeting to create a quorum for that meeting, or in the chair's absence the vice-chairman shall be able to appoint another Councilmember to that particular committee in the absence of a quorum. The function of the Council Committee on Committees is also to propose amendments to the Rules of Procedure of the City Council to the full City Council, and to address issues relating to the whole City Council and make recommendations for action by the full City Council relative to such issues.

H. COMMITTEE OF THE WHOLE

SUE SINGER (Chair), RICH WAGNER (Vice Chair), ALL OTHER CITY COUNCILMEMBERS (Members)

SCOPE: The Deputy Mayor is automatically the chair and the most senior Councilmember, who is not the Deputy Mayor, is the Vice Chair. The Committee receives and discusses information relative to issues with broad implications for the City and provides input for the City Council Annual Visioning Retreat. No votes are taken at this committee.

Section 2. Section 4 of Resolution No. 4551 relating to the meeting times and days of the Standing Committees is amended as follows:

- A. PUBLIC WORKS:**
3:30 P.M.
First and third Mondays of each month.

- B. **FINANCE COMMITTEE:**
6:30-6:00 P.M.
First and third Mondays of each month.
- C. **PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE:**
5:00 P.M.
Second and fourth Mondays of each month.
- D. **MUNICIPAL SERVICES COMMITTEE:**
4:00 P.M.
Second and fourth Mondays of each month.
- E. **LES GOVE COMMUNITY CENTER CAMPUS COMMITTEE**
At such dates, times and places as are identified by the Chair, pursuant to the rules for special meetings.
- F. **DOWNTOWN REDEVELOPMENT COMMITTEE**
4:00 P.M.
Second and fourth Tuesdays of each month.
- G. **COUNCIL OPERATIONS COMMITTEE ON COMMITTEES**
The Council Operations Committee on Committees shall meet biennially upon the seating of each new City Council or more often as needed.
- H. **COMMITTEE OF THE WHOLE**
The Council Committee of the Whole shall meet whenever there is a fifth Monday in any month or as needed.

Section 3. The City Clerk is authorized and directed to incorporate the changes in the committees' scope of authority and function in the City Council Rules of Procedure.

Section 4. The Mayor is hereby authorized to implement such administrative procedures as may be necessary to carry out the directives of this legislation.

Section 5. This Resolution shall take effect and be in full force and effect upon passage and signature hereon.

DATED and SIGNED this ____ day of _____, 2010.

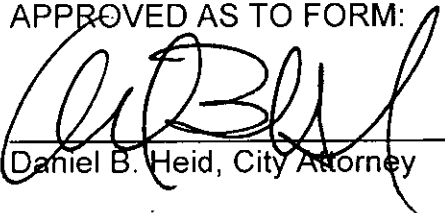
CITY OF AUBURN

ATTEST:

PETER B. LEWIS
MAYOR

Danielle E. Daskam, City Clerk

APPROVED AS TO FORM:



Daniel B. Heid, City Attorney

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2010 AUBURN CITY COUNCIL COMMITTEES

Subject to City Council approval of Resolution 4580

councilcommittees2010final 3/10/10 2:30 pm Rich Wagner

PLANNING & COMMUNITY DEVELOPMENT

5:00 pm
2nd & 4th Monday

Lynn Norman, Chair
Nancy Backus, Vice Ch.

Rich Wagner

- Land use, Zoning
- Code Enforcement
- Building Permits
- Annexation
- Economic Development
- Human Services
- Cultural Arts, Public Art
- Museum, Olson Farm
- Parks Planning & Capital
- Barrier Free Playground
- Communications
- Capital Improvement Plans (PW CIP** oversight)
- Transportation (long-term planning & land use, TIP*)

PCDC Liaisons:

- Planning Commission
- Human Services Commis'n
- Tourism Board
- Parks & Recreation Board
- Museum Board
- Multicultural Roundtable
- Arts Commission
- Urban Tree Board
- King County Library

PUBLIC WORKS

3:30 pm
1st & 3rd Monday

PCDC & PWC meet jointly as needed

Rich Wagner, Chair
Sue Singer, Vice Ch.

Bill Peloza

- Water
- Sanitary Sewer
- Storm Drainage
- Right-of-Way Management
- Streets
- Maintenance & Operations
- Equipment Rental
- Engineering (utilities, traffic, design standards, maintenance)
- Transportation (current PW capital projects, PW CIP**, TIP* oversight, traffic efficiency)

PWC Liaisons:

- TTT Committee (Transportation, Transit & Trails)
- Special Transportation Advisory Committees

* TIP: 6 year
Transportation
Improvement
Program

** CIP
Capital
Improvement
Plan

MUNICIPAL SERVICES

4:00 pm
2nd & 4th Monday

Bill Peloza, Chair
Sue Singer, Vice Ch.

John Partridge

- Police
- Solid Waste
- Airport
- Community Services
- Golf Course
- Cemetery
- Animal Control
- Telecommunications
- Cable TV
- Parks & Rec. Operations
- Emergency Planning
- Senior Center
- Farmers' market

MSC Liaisons:

- Airport Advisory Board
- Cemetery Board
- Farmers' Market Board

FINANCE

6:00 pm
1st & 3rd Monday

Nancy Backus, Chair
Lynn Norman, Vice Ch.

John Partridge

- City Budget
- Capital Facilities Plan
- Finance
- Human Resources
- Municipal Court
- Legal
- Information Services
- City Real Property
- Facilities Management

DOWNTOWN REDEVELOPMENT

4:00 pm
2nd & 4th Tuesday

Lynn Norman, Chair
Nancy Backus, Vice Ch.

Sue Singer

- Downtown Agreements
- Dntn. Operating Policies

DRC Liaisons:

- ADA, Downtown Assoc.
- BIA, Bus.Improvement Area
- Urban Core Task Force

COMMITTEE OF THE WHOLE (COW)

5th Monday in any month
or as needed

Sue Singer, Chair
Rich Wagner, Vice Ch.

- Broad implication issues
- Annual Visioning Retreat
- No Council vote taken

LES GOVE COMMUNITY CAMPUS

As Needed

Rich Wagner, Chair
Lynn Norman, Vice Ch.

Bill Peloza

- Capital & Operating Policy:
- Community Center
 - Activity Center

COUNCIL OPERATIONS

As Needed

Rich Wagner, Chair
Sue Singer, Vice Ch.

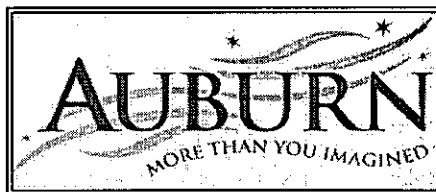
Nancy Backus

- Committee Structure
- Committee Membership
- Whole Council Issues
- Council Rules of Procedure

DEPUTY MAYOR

Sue Singer

- Act in absence of Mayor
- Alternate to all committees
- Councilmember training
- Support cooperative Councilmember relations
- Help maintain cooperative Council-Mayor relations
- Chair Comm. Of the Whole



COUNCILMEMBERS' ADDITIONAL LOCAL, REGIONAL & NATIONAL COMMITTEE APPOINTMENTS (most of these are made by Mayor Pete Lewis)

Nancy Backus, Valley Regional Fire Authority (VRFA) Board, NLC (Nat'l League of Cities) Finance, Admin. & Intergov. Relations, Pierce Co. Regional Council alternate
Virginia Haugen, Law Enforcement Officers & Fire Fighters (LEOFF) Board
Lynn Norman, Puget Sound Regional Council (PSRC) Growth Management Policy Board, LEOFF Board
John Partridge, Regional Law, Safety and Justice
Bill Peloza, WRIA9 Board, King Co. (Water Quality,Solid Waste, Flood Control District) NLC Energy, Environment & Natural Resources, Farmers' Market Board
Sue Singer, PSRC (Past President, Economic Development Board) Auburn Tourism Board, Suburban Cities Public Issues Committee
Rich Wagner, VRFA, Arts Commission, Pierce Co. (Puyallup River Watershed Cncl, Regional Access Mobility Partnership (RAMP), Regional Council), KC Solid Waste